# Objectives

To use my skills in customer service to provide a healthy and productive work environment for both the members of staff and customers alike.

# Experience

Port and Maritime Services Ltd

1D dock road, Port of, Port of Spain

Tally Clerk (full time)

12/02/10 to present date.

This job requires me to work along Customs and Excise to tally the quantity and contents of various containers entering the country at the port of Port of Spain. I am also required to release these containers once the customs have completed their examinations.

G.D.K. K9 Security service

C trace extension, Bagatelle road, Diego Martin

Security officer (part time)

21/01/13 to 30/08/15

To secure and ensure the safety of persons, equipment, warehouses, compounds etc. all bases on the job given. This is mostly done with the assistance of a canine.

K.F.C.

West moorings

Fry cook, Casher, Sanitation (full time)

06/03/09 to 12/02/10

While working here I was able to experience healthy teamwork and sometimes that required me to fill in where help was needed. Either preparation of the food, serving the customers as a casher, or ensuring that the establishment was clean and presentable for customers.

**Education**

Downer’s Educational institute

04/09/2009 to 18/06/2010

O’levels

PHYSICS: general 2

BIOLOGY: general 3

ENGLISH A: general 3

St. James Government Secondary

06/09/2004 to 11/07/2009

O’levels

MATHEMATICS: general 2

INTEGRATED SCIENCE: general 2

OFFICE ADMINISTRATION: general 3

SOCIAL STUDIES: general 3

PRINCIPALS OF BUSINESS: general 2

University of Trinidad and Tobago

05/09/2016 to present

Diploma

NETD Mechanical Engineering

# Soft Skills

Quick learner, great customer service and communication skills, team player, not afraid to put in extra hours if needed, I have a class 4 driver’s license.

# References

Janelle Nurse, assistant operations manager, Port and maritime services ltd.

Cellphone#: 774-4204

Dwight Anderson, owner, DGK 9k security service.

Cellphone#: 374-4096